

# Making the Right Choice

## A Guide to ERP Software Selection for Public Sector Organizations

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### Prepare

- Assemble your team (Finance, Payroll, IT, HR, Utilities, Users, Department Heads)
- Document current processes
- Define future vision
- Set clear objectives
- Establish timeline



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### Assess

- HR and payroll needs
- Procurement processes
- Reporting obligations
- Technical specifications
- Security requirements
- Integration points
- Requirements for financial management



### Evaluate

- Create RFP or reach out to ERP vendors
- Review vendor responses
- Schedule demonstrations
- Check references
- Compare costs
- Score options
- Make selection

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